

TONBRIDGE & MALLING BOROUGH COUNCIL
LOCAL ENVIRONMENTAL MANAGEMENT ADVISORY BOARD

2 September 2014

Report of the Director of Street Scene & Leisure

Part 1- Public

Matters for Recommendation to Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)

1 REFUSE & RECYCLING COLLECTIONS AND ARRANGEMENTS FOR CONTRACTED SERVICES AT CHRISTMAS 2014

Summary

This report details arrangements for refuse, recycling, street cleansing and public convenience cleansing over the Christmas holiday period.

1.1 Refuse and Recycling Collections – Christmas Arrangements 2014

1.1.1 Members will be aware of the general approach taken regarding the refuse and recycling collection service in previous years, which aims to:

- Keep disruption to an absolute minimum;
- Provide minimal suspension to green waste collection service, while recognising the need to ensure that no properties go more than 15 days without a black bin collection;
- Maintain the green box recycling collections throughout the holiday period; and
- Provide notification to all residents in a variety of formats.

1.1.2 As Christmas Day falls on a Thursday this year it will be necessary to temporarily suspend the green waste service on this day for a short period. This will ensure that residents who miss a collection on Christmas Day do not go for more than 15 days without a black bin collection.

1.1.3 Having consulted our contractors and the Waste Disposal Authority regarding operational considerations and tipping facilities, I can confirm the following arrangements:

Monday, Tuesday and Wednesday Collections

1.1.4 Where the normal collection day is a **MONDAY, TUESDAY or WEDNESDAY** there are no changes to services over the Christmas and New Year period.

Thursday Collections

- 1.1.5 For properties that are on the green waste scheme and are due a **BLACK BIN COLLECTION ON THURSDAY 25 DECEMBER** the collection schedule will be:

Date	We will collect
Thursday 4 December	Green-lidded bin and green box
Note: This will be the last green-lidded bin collection until Thursday 15 January 2015	
Thursday 11 December	Black bin
Thursday 18 December	Black bin and green box
Thursday 25 December	NO COLLECTIONS
FRIDAY 2 January 2015	Black bin collection with additional sacks and green box
Thursday 8 January	Black bin
Thursday 15 January	Green-lidded bin and green box

- 1.1.6 For properties that are on the green waste scheme and are due a **GREEN-LIDDED BIN COLLECTION ON THURSDAY 25 DECEMBER** the collection schedule will be:

Date	We will collect
Thursday 11 December	Green-lidded bin and green box
Note: This is the last green-lidded bin and green box collection until Thursday 8 January 2015	
Thursday 18 December	Black bin collection
Thursday 25 December	NO COLLECTIONS
FRIDAY 2 January 2015	Black bin collection with additional sacks
Thursday 8 January	Green-lidded bin and green box
Thursday 15 January	Black bin collection

- 1.1.7 Where the normal collection day is a **THURSDAY** but households have a **weekly black bin or sack** collection:

- households will continue to receive a weekly collection except for Thursday 25 December when there will be no collections – their next collection will be Friday 2 January.

Friday Collections

- 1.1.8 Where the normal collection day is **FRIDAY** all services will run one day late in the weeks commencing 22 and 29 December.
- 1.1.9 Details of collection arrangements will be notified to residents in the following ways:
- information will be delivered by bin hanger on the lead up to the Christmas period;
 - information will be included within the new calendar leaflet which is due to be delivered in October; and
 - information will be advertised on the Council's website.
- 1.1.10 As in previous years, we will temporarily suspend our "extra waste" policy. Additional sacks of waste will be taken along with the black bin collections for all properties scheduled in the weeks commencing 22 December, 29 December and 5 January 2015.

1.2 Recycling "Bring" Sites - Christmas Arrangements 2014

- 1.2.1 Over Christmas and New Year period we usually find an increase in materials, as recycling tonnages peak at our "bring" sites. In order to deal with increased demand and to ensure sites are kept clear of fly-tipping and overflows we will be working with our contractors to:
- increase collections on the lead up to Christmas; and
 - re-schedule collections and extend working hours, where possible.

1.3 Street Cleansing - Christmas Arrangements 2014

- 1.3.1 With the exception of Christmas Day, all areas on a daily cleansing schedule will be cleaned on public holidays.

1.4 Public Conveniences - Christmas Arrangements 2014

- 1.4.1 With the exception of Christmas Day, all public conveniences will be cleansed as normal throughout this period. In keeping with previous years, facilities will be left open on Christmas Day.

1.5 Legal Implications

- 1.5.1 The Council has a statutory duty to provide a refuse collection service.

1.6 Financial and Value for Money Considerations

- 1.6.1 The costs associated with the collection and contracted services arrangements for Christmas are contained within existing budgets.

1.7 Risk Assessment

- 1.7.1 Careful planning, good communication with residents and coordinated arrangements for the holiday collection period will ensure minimal disruption and effective delivery of these high profile services.

1.8 Equality Impact Assessment

- 1.8.1 See 'Screening for equality impacts' table at end of report

1.9 Recommendations

CABINET IS RECOMMENDED TO NOTE AND ENDORSE the arrangements for refuse & recycling collections and contracted services over the Christmas period as set out in this report.

The Director of Street Scene & Leisure confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

contact: Dennis Gardner

Nil

Robert Styles

Director of Street Scene & Leisure

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	No implications to any community group.
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	No implications to any Community group
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		N/A

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.